

## **DE COMMITTEE ("DEC") MINUTES**

Date of Meeting: - **9/17/15 and 9/24/15** Location: Culinary Arts – 2<sup>nd</sup> Floor Faculty Conference Room – 12 noon – 2 pm

Voting Members Present: David Jordan (Co-Chair), Myriam Levy (AS Rep), Diana Bonilla (AFT Rep), Vilma Bernal (AS Rep), Louise Barbato (AFT Rep), Rod Austria (IT Manager), Gina Ladinsky (AS Rep), Isabelle Saber (Dean and Co-Chair)

Voting Members Absent: none

Guests: none

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### **1. Review Canvas CMS**

David reviewed and updated the DEC on Canvas and OEI. The OEI is now offering Canvas free for community colleges who select to adopt it. Pierce, LA Trade Tech, and ELAC have all voted to adopt the platform. The DEC met over the summer, see agenda and [minutes of 7/7/15](#) in which the DEC decided to test drive Canvas.

Canvas set up a test site for LAMC at <http://lamission.instructure.com> and 33 faculty have received accounts and are looking at Canvas.

### **2. DEC vote to approve Canvas**

The DEC reviewed the background of the OEI and the OEI recommendation that colleges adopt a single Learning Management System, amongst other matters, and voted to approve the adoption of Canvas.

The DEC decided to meet on 9/24/15 to finalize the language of the DE recommendation and supporting documentation and evidence in support of adoption of Canvas, and to plan transition training and steps to implement transition and migration of current online/hybrid and web enhanced classes by Summer 2016 (June 30, 2016)

### **3. 9/24/15 meeting**

The DEC met voted to approve the language of the DE recommendation to adopt Canvas, and included transition plans to train faculty. The DE Coordinator will present the DE Recommendation to adopt Canvas at the next LAMC Academic Senate on 10/1/15 for their review and vote of approval. The DE Recommendation and Supporting Evidence and Background is located at <http://lamission.edu/de/canvas/adoption>

**Meeting adjourned: 2:00 pm**

**Future Meetings – Fall 2015**

**Weds. 10/15/15, 11/19/15, 12/17/15**

**@ 12:00 - 2:00 pm, Culinary Arts, 2<sup>nd</sup> Floor, Faculty Conference – Room 11**