

Distance Education Committee Meeting

Date: November 8, 2017
Location: Academic Senate Office
Time: 12:30 - 2:00 pm
Facilitators: Emily Bill, Distance Education Coordinator & Committee Co-Chair
 Sarah Master, Committee Co-Chair

AGENDA

Item #	Presenter (Time)	Topic	Purpose	Resource	Desired Outcome	Notes
1	E. Bill (<1 minute)	Call to order				
2	E. Bill (2 minutes)	Agenda	Add, modify, or remove items		Approve agenda	
3	E. Bill (2 minutes)	10/11/17 Minutes	Approve Minutes		Approve minutes	
4	C. Akl (10 minutes)	Digital Badges	Discuss local process		Determine DE's role in digital badges	
5	E. Bill (5 minutes)	Etudes Archiving of ITV Courses	Update on cost and determine if needed		Agree to recommendation to Dean of ITV	
6	E. Bill (10 minutes)	Zero Textbook Cost law	Updates	V. Bernal	Clarify procedure for communicating textbook plans & solicit Task Force membership	
7	K. Furlan (Guest - 30 minutes)	Presentation on Closed Caption and DECT Grant	Learn about the DECT Grant	A. Gonzalez		
8	E. Bill (5 minutes)	Canvas Community Sessions	Report on CC Sessions	A. Ybarra	Discuss scheduling plan	
9	E. Bill (3 minutes)	Winter/Spring shell creation	Communicate dates and clarify procedure			
10	E. Bill (10 minutes)	40/60 Load Policy	Update	V. Bernal	Revisit policy	
11	E. Bill (5 minutes)	DDEC Report	Update DE Committee on District DE issues			

12	E. Bill (5 minutes)	Items from the floor	Questions, Comments, Announcements		Address concerns, disseminate information	
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Upcoming Fall 2017 Meeting Dates:

December 13th